



Employment Application

Position applied for:

First Name

Middle Name

Last Name

Address:

SS#

Email:

Home Phone:

Cell Phone:

Alternate phone #:

Career Objectives:

Does your legal status allow you to be employed in the US? (proof of immigration status or citizenship will be required upon employment)

N

Y

Have you ever filed an application with AHI before?

N

Y

Date: _____

Are you currently employed?

N

Y

May we contact your employer?

N

Y

When will you be available for work?

Date:

Education:

	Institution		City/State	Date from/to	Degree/credits earned
1		High School			
2		Undergraduate			
3		post graduate			
4		Other			
5		Other			

Professional certification

		State	date awarded	expiration date
1				
2				
3				
4				
5				

Employment Experience:

	Employer	city/ state/country	phone #	Date: from mm/yyyy to mm/yyyy	position
1					
2					
3					
4					
5					
6					
7					

Languages skills:

(specify: none, some, fluent, excellent)

Other special skills:

		Written	Spoken	
1				
2	Chinese (Mandarin)			
3	Arabic (Modern Standard Arabic)			
4	English			
5	Other: specify			

Computer skills:

	application/ programming	None	How familiar?	MS Certification
1	MS Word			
2	MS Excel			
3	MS Power Point			
4	MS Access			
5				
6				
7				
8				
9				

I certify that the information given above is true and correct to the best of my knowledge.

Signature:

Date:

Please complete and return to: employment@aimhighinstitute; or fax to 208-445-4555; or snail mail to: Aim High Institute, c/o IQ Abacus, 430 W. Warner Rd, Ste #103, Tempe, AZ 85284